

To all deans and vice deans, managing directors  
and institutes, professors and employees of the  
University of Bonn  
- excluding University Hospital Bonn (UKB) -

**The Rector**  
**The Provost**

Postal address: 53012 Bonn  
Argelanderstraße 1  
53115 Bonn  
Phone: +49 228 73-5738  
[rundschreiben@uni-bonn.de](mailto:rundschreiben@uni-bonn.de)

Bonn, April 01, 2022

## **Circular No. 30/2022**

# **GENERAL HYGIENE AND PROTECTION CONCEPT / CORONA RISK ASSESSMENT**

Dear Sir or Madam,

supplementary to the information from circular 24/2022, we would like to inform you today which Corona measures will be taken at the workplace. The basis for the measures to be taken is [the General Hygiene and Protection Concept as of April 04, 2022](#). This concept applies to all office workplaces available in the University as well as libraries, university sports, museums including botanical gardens and events (such as lectures; internships, excursions, receptions, honors, readings, performances, concerts, and information events).

The included regulations apply to most workplaces:

### **What to do if you feel unwell:**

Visitors to the University of Bonn who have symptoms of a cold (with the exception of confirmed allergies, such as hay fever) are not permitted to enter the University.

### **General Regulations:**

These rules ("AHA-L-A" rules in German) have proven effective and should continue to be implemented:

**A: Abstand/distance** - Maintain a distance of at least 5 feet from others whenever possible. In order to theoretically maintain a distance from another person at all times, a space requirement of 3.5m<sup>2</sup> / person is recommended as a guideline.

H: Follow [hygiene rules](#) for proper coughing and sneezing and for thorough hand washing.

A: Alltagsmasken/masks: In everyday life, wear at least a medical **mask** when moving around the room, in hallways, etc. It is strongly recommended that you continue to wear masks during teaching, performances, or similar events. Even if wearing a medical or FFP2 mask at the workplace can be dispensed when a distance of at least 1.5 meters can be safely maintained or a separation by a plexiglass screen is available, it is still strongly recommended to wear a mask in this situation as well.

L: Lüften/ventilate - In closed rooms that do not have technical ventilation, **ventilate** for a few minutes at regular intervals.

A: Also use the [Corona warning app](#).

In the interest of prevention, continue to reduce personal contact while on duty.

- If operational procedures permit, fixed teams can continue to be formed within an organizational unit to work together
- In addition, an offer of a home office can be made.
- Offices will continue to be single-occupancy wherever possible,
- Meetings will continue to be held primarily virtually.

Any additional measures to be taken must be determined on the basis of a [Corona risk assessment to be carried out by the management](#). The template for this can also be found on the [Corona website](#).

The measures required for certain areas must be made available to the employees in an appropriate manner.

You can find further information in the [coronavirus-related sections of the University website](#) as usual.

Sincerely,

*signed Professor Dr. Dr. h. c. Michael Hoch*

Rector

*signed Holger Impekoven*

Vice Provost